



## Guideline 2: Pre-Application Checklist

**Q1:** What would you like certified?

**Q2:** Which ecolabel/s sought?

**Q3:** Comply with GT Standards?

**Q4:** At least 12 months evidence of compliance?

**Q5:** Supporting information available?

Examples shown

Corporate, Products, Services, Sites	Ecolabel	Compliance	12 months Evidence	LCA, ESG, or other info?
<i>Pencil Making Company</i>	<i>Sustainable</i>	<i>Yes</i>	<i>Yes</i>	<i>Yes</i>
<i>Pencils</i>	<i>Sustainable</i>	<i>No</i>	<i>No</i>	<i>No</i>
<i>Factory Site</i>	<i>Sustainable</i>	<i>Yes</i>	<i>Yes</i>	<i>Preparing</i>
<i>Delivery Company Inc</i>	<i>Green Tracer®</i>	<i>Don't know</i>	<i>Don't know</i>	<i>Don't know</i>

**Q6: Do you need help to prepare your application?**  Yes  No

For help, check out registered Green Tick® Certification [Advisers and Auditors](#) or [Contact Us](#)

**Q7: Would you like to have an Eligibility Check (gap analysis) done as a first step?**

*This could save you time and money by showing how close you are to certification.*

Yes  No *If yes, [Contact Us](#)*

**Q8: What to do next:**

- |   |   |
|---|---|
| <input type="checkbox"/> Check compliance with <a href="#">Standards</a><br><input type="checkbox"/> Complete Detailed Audit Checklist<br><input type="checkbox"/> <a href="#">Hire help</a> <input type="checkbox"/> <a href="#">Lodge application</a> | <input type="checkbox"/> Gather 12 months evidence<br><input type="checkbox"/> Prepare application<br><input type="checkbox"/> <a href="#">Contact Us</a> |
|---|---|

*Pre-application Checklist completed:*

**Signed:**

**Date:**...../...../.....

**Name:**

**Position:**

*Completion of this Checklist does not guarantee that any application for certification will be granted.*